



HUNSBURY PARK PRIMARY SCHOOL

JOB DESCRIPTION – LEARNING SUPPORT ASSISTANT

Name: Learning Support Assistant	Starting Date: ASAP
Salary Grade: Point 6 £20,043 (FTE) £15,075 (Actual)	Responsible to: SENDCO

ABOUT US:

Hunsbury Park Primary School is a 1.5 form entry school with 315 pupils on roll and which is set in the urban community of West Hunsbury, Northampton. We are a school with strong values, are passionate about realizing our children's potential and in ensuring that progress is made via our highly supportive and compassionate environment.

The school is fortunate to have a nurturing resourced provision for SEMH (Social, Emotional & Mental Health) within the building. One of our senior leaders manages this provision, alongside a small team of specialised staff, in order to support those children identified as having SEND needs.

CORE PURPOSE:

To assist the Head Teacher and staff by providing support in addressing the needs of pupils to overcome barriers to learning (primarily Social, Emotional and Mental Health difficulties). To support these needs in the classroom, playground and elsewhere around the school.

MAIN DUTIES:

- To provide teaching support individually to pupils, in small groups and across the class drawing upon strong subject knowledge as directed by the class teacher
- To develop a knowledge of a range of learning support needs and to develop an understanding of the specific needs of the students to be supported.
- To develop an awareness of the requirements of the national curriculum
- To support specific aims in lessons as planned and directed by the teacher
- To develop awareness of the aims of the English and Maths curriculum relevant to the pupils / classes supported
- To develop awareness of curriculum targets and support the work done in moving pupils towards them with support from the class teacher.
- Work with the class teacher with the implementation of provision maps, personalised plans and help monitor children's progress.

- Assist the class teacher to evaluate progress and maintain SEND records as required.
- To assist teachers in day-to-day classroom duties as required to ensure outstanding teaching.
- Implement the behaviour policy and aim to raise self-esteem, encourage independent working and respectful relationships.
- To participate in CPD provided by the school and attend staff meetings when appropriate.
- To promote and maintain a positive, supportive and respectful attitude within a team, to implement agreed school policies, aims and objectives and to promote the school ethos.
- Work with other professionals, such as Speech Therapists and Educational Psychologists, as necessary.
- Set an excellent example in terms of dress, punctuality and attendance.
- It is important that the person appointed can support the ethos of the school and its way of working and be able to work under specific instructions from SLT, Class Teacher, and SENDCO.
- Undertake other duties as the Headteacher requires.

OTHER DUTIES WHEN APPROPRIATE:

- To assist with the preparation, cleaning and maintenance of teaching resources, including helping to maintain resource cupboards.
- To be involved in whole school discussion regarding curriculum, behaviour and other matters relating to school policy and development as appropriate.
- To support the teaching staff in the general supervision and welfare of all pupils within school, whether in the classroom, around school, the playground or out in the community, during school hours.
- To assist children to develop “self-help” skills and an awareness of personal hygiene.
- If appropriate apply basic first aid and look after sick children.
- Report to the Designated Safeguarding Lead any evidence of apparent non-accidental injury and complete a Child Protection School Referral Form.
- To support a member of the teaching staff on playground duty (on a rota basis)