

ATTENDANCE NEWSLETTER

JANUARY 2023

HUNSBURY PARK PRIMARY SCHOOL



GOOD ATTENDANCE MATTERS

Good attendance means being in school at least 96% of the time or 184-190 days

Hunsbury Park Primary School believes that in order to facilitate teaching and learning, good attendance is essential. Pupils cannot achieve their full potential if they do not regularly attend school.

The Government set a target that they expect all children of compulsory school age to attend school for at least 96%+ of the year. Good attendance is incredibly important for a child's academic success.

As a school we closely monitor and support children's attendance and we work very closely with our external Attendance Support Officer, who we meet on a termly basis. We want to help families, so please help us to help you.

GOOD ATTENDANCE IS IMPORTANT

Our aim is always to work with families to help improve a child's attendance. We know that there are many reasons why children do not attend school, so we want to support families on an individual basis. However, when we are not successful in supporting families, or they refuse to engage, the law protects pupils' rights to an education and provides a range of legal interventions to formalise attendance improvement efforts.

As such parents could be:-

- Issued a Fixed Penalty Notice by the local authority for their child's non-attendance (the penalty is £60 per child per parent and this rises to £120 if paid after 21 days but within 28 days).
- Prosecuted by the Local Authority under Section 444 Education Act 1984.

PLEASE DO NOT HESITATE TO CONTACT US IF YOU OR YOUR CHILD REQUIRES ANY ADDITIONAL SUPPORT

Mrs Claire Riley - Designated Safeguarding Lead and Family Support Lead
criley@hunsburypark.org

Mrs Charlie Vickers - SENCO and Behaviour Lead
cvickers@hunsburypark.org

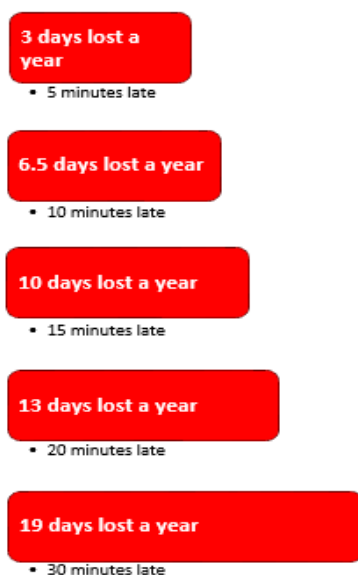
School Office
office@hunsburypark.org or 01604 761566



Good time keeping means

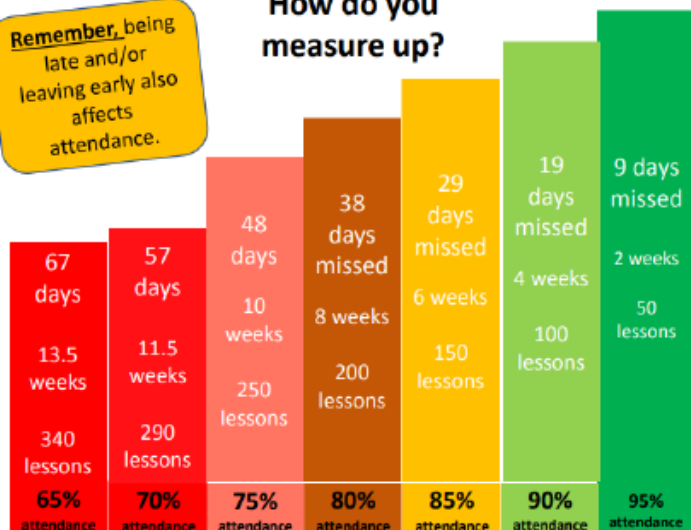
Making sure your child is at school and ready to learn before 8.45am

Did you know Being 15 minutes late each day is the same as missing **two weeks** of school?



Remember, being late and/or leaving early also affects attendance.

How do you measure up?



There are 365 days in a calendar year.

175 days are NOT spent in school.

So there's plenty of time for shopping, holidays and appointments

Every School Day Counts. Every Minute is Equally Important.

ATTENDANCE POLICY

In line with many other schools, we have recently reviewed our attendance policy and have made the following changes which are effective immediately:-

- Term time absences will not be authorised unless under exceptional circumstances. We ask that you continue to inform school of any absence via the School Office to avoid your child being reported as Missing in Education.
- Once a pupils total number of absences reaches 5, any illnesses will be marked as unauthorised unless medical evidence is received, i.e. hospital, dentist or doctor's letter. This can be either a hard copy letter, email or text message or evidence of any medication prescribed.
- If a pupil fails to attend school for a total of 5 days our Family Support Worker will arrange a Stage 1 meeting with parents/carers to review the impact of the absence.
- If a pupil fails to attend school for 10 days in total across the year, a formal meeting will take place with the Headteacher, where the impact of absence will be reviewed and appropriate next steps provided.

Further absence will result in an escalation in procedure to the Education Inclusion Partnership Team (EIPT) – this may result in a fixed penalty.

We know you will work to support us in ensuring your child/children attend school regularly, giving them the best of educational opportunities and future success.

ATTENDANCE PROCEDURE

5 absences or lates

Meeting with Family Support Lead.

Review the impact of absence, support options and next

10 absences or lates

Formal meeting with the Headteacher.

Review the impact of absence, next steps and target setting.

More than 10 absences or lates

Consultation with SASO (Attendance Support Officer) If appropriate a referral to Education Inclusion Team. This may result in a fixed penalty.